

**WORK SESSION CANCELLED**

The work session scheduled for Friday, March 7, 2008 at Noon at the Wharf Restaurant was cancelled due to bad weather.

\_\_\_\_\_ President;

\_\_\_\_\_ Treasurer.

WHEELERSBURG LOCAL SCHOOL DISTRICT

SPECIAL MEETING

BOARD OF EDUCATION

Held \_\_\_\_\_ MONDAY

\_\_\_\_\_ MARCH 31, 2008

The Board of Education of the Wheelersburg Local School District met in a special meeting on Monday, March 31, 2008 at 6:30 P.M. in the Board Room at the Central Office Building.

Prayer was offered by George Grice.

**ROLL CALL**

The President called the meeting to order and the following members answered to roll call:-John Cowgill-present; Matthew Miller-present; Fred Nelson-present; Rory Phillips-present; Donna Cunningham-present.

**SPECIAL ACKNOWLEDGEMENTS AND PRESENTATION**

Mark Tanner and Scott Moore of Tanner Stone Architects presented ideas for a master athletic facility plan.

**BOARD COMMITTEES**

Fred Nelson attended a meeting of the Green/Porter Tax Incentive Review Committee (TIRC) on Tuesday, March 11, 2008 at the Sunoco Chemical Plant in Haverhill, OH.

Matthew Miller attended a Turf Fund meeting on Thursday, March 6, 2008 at 6:30 P.M. at his residence.

**69-08 APPROVAL OF MINUTES**

Fred Nelson moved to approve the minutes of the February 19, 2008 special board meeting as submitted. John Cowgill seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

**70-08 APPROVAL OF MINUTES**

Matthew Miller moved to approve the minutes of the February 22, 2008 special board meeting as submitted. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-abstain; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

**71-08 APPROVAL OF FINANCIAL REPORT**

Rory Phillips moved to approve the Monthly Financial Report for February 2008 as submitted (Appendix A). Matthew Miller seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

**72-08 ACCEPTANCE OF DONATIONS**

On the recommendation of the Treasurer, Rory Phillips moved to accept the following donations:

<u>Donated by:</u>	<u>Fund Donated to:</u>	<u>Amount</u>
Wheelersburg PTO	Middle School Principals Fund	\$1,000.00
Brown Services (Jeff Brown)	WHS Renovation Fund	3,333.33

Matthew Miller seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
The President declared the motion carried.

#### **73-08 APPROVAL OF AMENDED CERTIFICATE OF ESTIMATED RESOURCES**

On the recommendation of the Treasurer, Rory Phillips moved to approve the Amended Certificate of Estimated Resources as submitted (Appendix B). Matthew Miller seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
The President declared the motion carried.

#### **74-08 APPROVAL OF AMENDED FY 2008 APPROPRIATIONS**

On the recommendation of the Treasurer, Rory Phillips moved to approve the Amended FY 2008 Appropriations as submitted (Appendix C). Matthew Miller seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
The President declared the motion carried.

#### **75-08 APPROVAL OF TRANSFER**

On the recommendation of the Treasurer, Rory Phillips moved to approve a transfer of \$575,797.00 to the local share Construction Fund (010) from the General Fund. Matthew Miller seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
The President declared the motion carried.

#### **76-08 RESOLUTION ACCEPTING AMOUNTS AND RATES**

On the recommendation of the Treasurer, Rory Phillips moved to approve the "Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor" as submitted (Appendix D). Matthew Miller seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
The President declared the motion carried.

#### **77-08 APPROVAL OF RESOLUTION AUTHORIZING LEASE-PURCHASE AGREEMENT**

On the recommendation of the Treasurer, Rory Phillips moved to approve a resolution authorizing the lease-purchase financing of the acquisition, construction and equipping of school buildings and to participate in the OASBO Expanded Asset Pooled Financing Program as submitted (Appendix E). Matthew Miller seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
The President declared the motion carried.

#### **78-08 APPROVAL OF PURCHASE ORDER**

On the recommendation of the Treasurer, Rory Phillips moved a purchase order to Columbia Gas from the Construction Fund be paid for \$56,422.33 for November 2007 through February 2008 service. Matthew Miller seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
The President declared the motion carried.

#### **79-08 APPROVAL OF PURCHASE ORDER**

On the recommendation of the Treasurer, Rory Phillips moved a purchase order to Project Management Consultants be paid for \$4,200.00 for project close-out and schedule recovery partnering meeting held January 16, 2008 from the Construction Fund. Matthew Miller seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
The President declared the motion carried.

#### **BOARD DISCUSSION**

The Board discussed with the Treasurer the FY 2008 Audit Report.

#### **80-08 EMPLOYMENT OF SUBSTITUTE TEACHERS**

On the recommendation of the County Superintendent, the following have been nominated as substitute teachers for the 2007-2008 school year (Appendix F).

On the recommendation of the Local Supt., Rory Phillips moved that the Superintendent's nominations be accepted

and that they be employed on an as needed basis and paid the Board adopted rate for days actually taught. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes. The President declared the motion carried.

#### **81-08 EMPLOYMENT OF ADMINISTRATOR**

On the recommendation of the Local Supt., Rory Phillips moved to employ Matthew McCorkle as High Principal on a three (3) year contract, effective for the 2008-2009, 2009-2010 and 2010-2011 school years with salary based on Step five (5) of the Administrator's Salary Schedule. Fred Nelson seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **82-08 EMPLOYMENT OF ADMINISTRATOR**

On the recommendation of the Local Supt., Rory Phillips moved to employ Amber Fannin as Middle School Principal on a three (3) year contract, effective for the 2008-2009, 2009-2010 and 2010-2011 school years with salary based on Step five (5) of the Administrator's Salary Schedule. Fred Nelson seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **83-08 EMPLOYMENT OF ADMINISTRATOR**

On the recommendation of the Local Supt., Rory Phillips moved to employ Angela Holmes as Elementary School Principal on a three (3) year contract, effective for the 2008-2009, 2009-2010 and 2010-2011 school years with salary based on Step five (5) of the Administrator's Salary Schedule. Fred Nelson seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **84-08 APPROVAL OF SUMMER ENRICHMENT PROGRAM**

On the recommendation of the Local Supt., Rory Phillips moved to approve the Summer Enrichment Program for the 2007-2008 school year. Fred Nelson seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **85-08 EMPLOYMENT OF SUMMER ENRICHMENT PROGRAM COORDINATOR**

On the recommendation of the Local Supt., Rory Phillips moved to employ Theresa Mantell as Summer Enrichment Program Coordinator, effective for the 2007-2008 school year, and be paid the Board approved coordinator rate. Fred Nelson seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **86-08 APPROVAL OF RESOLUTION**

On the recommendation of the Local Supt., Rory Phillips moved to adopt a resolution stating that there are no employees holding a certificate who are qualified for the following position and that the position was advertised for qualified persons outside the district:

Boys Tennis Coach

Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried

#### **87-08 APPROVAL OF RESOLUTION**

On the recommendation of the Local Supt., Rory Phillips moved to adopt a resolution stating that there are no non-employees holding a certificate who are qualified for the following position and that the position was advertised for qualified persons outside the district:

Boys Tennis Coach

Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
The President declared the motion carried

### **88-08 EMPLOYMENT OF SUPPLEMENTAL DUTY PERSONNEL**

On the recommendation of the Local Supt., Rory Phillips moved to employ the following as supplemental duty personnel effective for the 2007-2008 school year and be paid the Board adopted rate for years of experience:

Wesley Bussey	Boys Tennis Coach	0 Yrs. Exp.
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Matthew Miller seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
The President declared the motion carried.

### **89-08 APPROVAL OF LEAVE OF ABSENCE**

Mr. Knapp,

March 12, 2008

Due to complications with my pregnancy, Dr. Arnett has taken me off work. She has given written directions for my leave from work until 6 weeks after delivery. As of right now, Dr. Arnett is planning a c-section for April 7 if everything goes as planned.

After talking with Mrs. Holmes and George Grice, they both informed me that I needed to submit a request to you for an unpaid leave of absence until after the birth of the baby. It is my understanding that according to the Family Medical Leave Act, my dental and vision insurance will be in effect for up to three months while I am off of work. Mr. Grice has told me that they will take the payments for the insurance from future paychecks since it is such a low amount (\$7.16 per month).

Thank you for your understanding regarding this issue.

Sincerely,  
S/Kaley Fannin

On the recommendation of the Local Supt., Rory Phillips moved to approve an unpaid maternity leave of absence for Kaley Fannin, Pre-school teacher for the District Early Childhood Education Program, effective March 14, 2008 through her maternity leave. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
The President declared the motion carried.

### **90-08 APPROVAL OF AGREEMENT**

On the recommendation of the Local Supt., Fred Nelson moved to approve a Lease Agreement, effective 4/01/08 – 8/31/09, with Little League as submitted (Appendix G). Matthew Miller seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
The President declared the motion carried.

### **91-08 APPROVAL OF BUS PURCHASE**

On the recommendation of the Local Supt., Fred Nelson moved to approve the purchase of a 2009 Thomas 72 passenger school bus from Edwin Davis & Son to be delivered September 1, 2008 at a cost of \$70,615.00. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
The President declared the motion carried.

### **92-08 EMPLOYMENT OF SUBSTITUTE SUPPORT STAFF PERSONNEL**

On the recommendation of the Local Supt., Rory Phillips moved to employ the following as substitute support staff personnel as listed and be paid the Board adopted rate for hours worked:

#### **Custodial**

Ryan T. Holbrook	3352 Poplar Fork Road, Franklin Furnace	574-4316
Christopher J. Williams	115 Clinton Iron Fce., Wheelersburg	574-1098

Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
The President declared the motion carried.

### **93-08 APPROVAL OF RESOLUTIONS**

On the recommendation of the Local Supt., Rory Phillips moved to approve sports resolutions for the 2007-2008 Boys Basketball, Girls Basketball and Boys Swimming teams. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
The President declared the motion carried.

### **94-08 APPROVAL OF VOLUNTEERS**

On the recommendation of the Local Supt., Rory Phillips moved to approve the following as volunteers for the 2007-2008 school year as listed:

Boys Tennis – Shane Henry

Junior High Track – Theresa Ruby, Amanda Skiver

Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
The President declared the motion carried.

### **95-08 APPROVAL OF RESOLUTION**

On the recommendation of the Local Supt., Rory Phillips moved to adopt a resolution authorizing the superintendent to use state term purchasing for items relevant to bid package twenty-four I (BP-24I) for science furniture for the new school construction project using project funds. A purchase order for \$89,396.58 to Tom Sexton and Associates will be issued per their quote number 778715C dated 2/22/2008. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
The President declared the motion carried.

### **96-08 APPROVAL OF RESOLUTION**

On the recommendation of the Local Supt., Fred Nelson moved to adopt a resolution authorizing the superintendent to use state term purchasing for items relevant to bid package twenty-one F (BP-21F) for art room furniture for the new school construction project using project funds. A purchase order for \$25,975.20 to Zimmerman School Equipment will be issued per their quote number 2060 dated 3/27/08. John Cowgill seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
The President declared the motion carried.

### **97-08 APPROVAL OF RESOLUTION**

On the recommendation of the Local Supt., Rory Phillips moved to adopt a resolution authorizing the superintendent to use direct purchasing for items relevant to bid package sixteen A (BP-16A) for classroom furniture for the new school construction project using project funds. A purchase order for \$19,893.60 to Sandusky Cabinets, Inc. through Zimmerman School Equipment will be issued per their quote number 2090 dated 1/24/08. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
The President declared the motion carried.

### **98-08 APPROVAL OF RESOLUTION**

On the recommendation of the Local Supt., Rory Phillips moved to adopt a resolution authorizing the superintendent to use direct purchasing for items relevant to bid package sixteen A (BP-16A) for classroom furniture for the new school construction project using project funds. A purchase order for \$17,899.80 to Smith Systems through Zimmerman School Equipment will be issued per their quote number 2086 dated 2/18/08. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes. The President declared the motion carried.





\_\_\_\_\_ Treasurer.