

6. Concerns of Fiscal Management

Discussion:

Any board member that would like to see a detailed list of vendors used/paid can make an appointment with George Grice to review specifics.

7. Personnel Committee

8. Athletic Facilities Master Plan

Discussion:

The Board will hear presentation from Scott Moore of Tanner Stone at a future board meeting.

9. Vision for the district

Discussion:

- Who are we?
- Who do we want to be?
- How are we going to get there?
- What are we going to look like in 5 years?
- How can we change the perception of our school district?
- What do we want to be known for?

It was decided to schedule another Work Session date during the February 19, 2008 special board meeting with the primary purpose to discuss the "Visions for the District."

**38-08 ADJOURNMENT**

John Cowgill moved to adjourn to meet in a special board meeting Tuesday, February 19, 2008 at 6:30 P.M. in the Board Room at the Central Office Building. Rory Phillips seconded the motion.  
 Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.  
 The President declared the motion carried, meeting adjourned

\_\_\_\_\_ President;

\_\_\_\_\_ Treasurer.

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WHEELERSBURG LOCAL SCHOOL DISTRICT SPECIAL MEETING  
 BOARD OF EDUCATION  
 Held TUESDAY FEBRUARY 19, 2008

The Board of Education of the Wheelersburg Local School District met in a special session on Tuesday, February 19, 2008 at 6:30 P.M. in the Board Room at the Central Office Building.

Prayer was offered by George Grice.

**ROLL CALL**

The President called the meeting to order and the following members answered to roll call:-John Cowgill-present; Matthew Miller-present; Fred Nelson-present; Rory Phillips-present; Donna Cunningham-present.

**SPECIAL PRESENTATION**

Edward Crispen, Post Commander, Ohio Highway State Patrol, gave a presentation to the Board regarding future

safety training.

### **BOARD COMMITTEES**

The New Building Events Committee met Thursday, February 21, 2008 at 10:00 A.M. in the Board Room at the Central Office Building.

The Finance Committee met Tuesday, February 19, 2008 at 6:00 P.M. in the Treasurer's Office at the Central Office Building.

### **39-08 APPROVAL OF MINUTES**

John Cowgill moved to approve the minutes of the January 15, 2008 Organizational Meeting, January 15, 2008 Regular Meeting and February 8, 2008 Special Meeting as submitted. Matthew Miller seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

### **40-08 APPROVAL OF MINUTES**

John Cowgill moved to approve the minutes of the February 5, 2008 Special Meeting as submitted. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-abstain; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

### **41-08 APPROVAL OF FINANCIAL REPORT**

Rory Phillips moved to approve the Monthly Financial Report for January 2008 as submitted (Appendix A). Matthew Miller seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

### **42-08 ACCEPTANCE OF DONATIONS**

On the recommendation of the Treasurer, Rory Phillips moved to accept the following donations as submitted (Appendix B). Matthew Miller seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

### **43-08 APPROVAL OF AMENDED CERTIFICATE OF ESTIMATED RESOURCES**

On the recommendation of the Treasurer, Rory Phillips moved to approve an Amended Certificate of Estimated Resources as submitted (Appendix C). Matthew Miller seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

### **44-08 APPROVAL OF AMENDED FY 2008 APPROPRIATIONS**

On the recommendation of the Treasurer, Rory Phillips moved to approve an Amended FY 2008 Appropriations as submitted (Appendix D). Matthew Miller seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

### **45-08 EMPLOYMENT OF SUBSTITUTE TEACHERS**

On the recommendation of the County Superintendent, the following have been nominated as substitute teachers for the 2007-2008 school year (Appendix E).

On the recommendation of the Local Supt., Rory Phillips moved that the Superintendent's nominations be accepted and that they be employed on an as needed basis and paid the Board adopted rate for days actually taught. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

### **46-08 ACCEPTANCE OF RESIGNATION**

On the recommendation of the Local Supt., Rory Phillips moved to accept the resignation of Billie Sherman,

elementary teacher, effective for the 2008-2009 school year, for the purpose of retirement. Fred Nelson seconded the motion. Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes. The President declared the motion carried.

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**47-08 ACCEPTANCE OF RESIGNATION**

Mr. Mark Knapp  
Superintendent  
Wheelersburg Local Schools  
Wheelersburg, OH 45694

**47-08 ACCEPTANCE OF RESIGNATION** (cont'd)

Mr. Knapp & The Wheelersburg School Board:

I would like to resign my teaching and head coaching position at Wheelersburg High School effective the end of the day March 7<sup>th</sup>, 2008. I would like to take this opportunity to thank the entire Wheelersburg community and school system for making this the best six years of my career in teaching and coaching. My family has been treated so well by everyone associated with Wheelersburg and for that I thank all of you. Words cannot explain how much we will miss the entire community, staff, and students of Wheelersburg. Thank you and GO PIRATES!!!

Sincerely,  
S/Tony Lewis

On the recommendation of the Local Supt., Rory Phillips moved to accept the resignation of Tony Lewis, high school teacher/football coach, effective March 7, 2008. Fred Nelson seconded the motion. Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes. The President declared the motion carried.

**48-08 ACCEPTANCE OF RESIGNATION**

Chris,

1/29/08

I am writing this e-mail to inform you that I will be unable to coach the boys tennis team for the 2007-2008 school year. I have enjoyed the job over the past 13 years and would like to take this opportunity to thank all those individuals in the past who have made the time enjoyable. I wish the team success in the upcoming years and will continue to support the team's efforts in the future.

Again, thanks for everything.

S/Jon Lucas

On the recommendation of the Local Supt., Rory Phillips moved to accept the resignation of Jonathan Lucas, tennis coach, effective for the 2007-2008 season. Fred Nelson seconded the motion. Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes. The President declared the motion carried.

**49-08 ACCEPTANCE OF RESIGNATION**

To Whom It May Concern,

I am resigning from my position as 5<sup>th</sup> and 6<sup>th</sup> grade girls basketball coordinator. My resignation is due to family illness. I hope you understand my current situation and respect my decision.

Thanks,  
S/Gary Bailey

On the recommendation of the Local Supt., Rory Phillips moved to accept the resignation of Gary Bailey, 5<sup>th</sup> & 6<sup>th</sup> Grade Girls Basketball Coordinator, effective for the 2007-2008 school year. Fred Nelson seconded the motion. Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **50-08 EMPLOYMENT OF SUPPLEMENTAL DUTY PERSONNEL**

On the recommendation of the Local Supt., Rory Phillips moved to employ the following as supplemental duty personnel as listed and be paid the Board adopted rate for years of experience:

| <u>Name</u>        | <u>Position</u>   | <u>Yrs. Exp.</u> |
|--------------------|---|------------------|
| Jon Barry Spradlin | 5 <sup>th</sup> & 6 <sup>th</sup> Grade Girls Basketball Co-Coordinator | 4                |
| Tana Beasley       | 5 <sup>th</sup> & 6 <sup>th</sup> Grade Girls Basketball Co-Coordinator | 4                |

Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **51-08 EMPLOYMENT OF SUBSTITUTE SUPPORT STAFF**

On the recommendation of the Local Supt., Rory Phillips moved to employ the following as substitute support staff personnel and be paid the Board adopted rate for hours worked:

##### Custodial

|              |                                    |          |
|--------------|------------------------------------|----------|
| Justin Tabor | 626 South Street, Wheelersburg, OH | 574-2196 |
|--------------|------------------------------------|----------|

Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **52-08 APPROVAL OF SCHOOL CALENDAR**

On the recommendation of the Local Supt., Rory Phillips moved to approve the 2008-2009 School Calendar as submitted (Appendix F). Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **53-08 APPROVAL OF OPEN ENROLLMENT**

On the recommendation of the Local Supt., Rory Phillips moved to approve state wide Interdistrict Open Enrollment for the 2008-2009 school year. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **54-08 APPROVAL OF VOLUNTEERS**

On the recommendation of the Local Supt., Rory Phillips moved to approve the following as school volunteers as listed effective for the 2007-2008 school year:

|                 |                 |
|-----------------|-----------------|
| <u>Softball</u> | <u>Baseball</u> |
| Rick Faulkner   | J.J. Marx       |
|                 | Matt Conn       |

Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **55-08 APPROVAL TO ADVERTISE FOR A BUS**

On the recommendation of the Local Supt., Rory Phillips moved authorization be granted to advertise for a 2009, 72 passenger school bus. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

**56-08 APPROVAL OF RESOLUTION**

On the recommendation of the Local Supt., Rory Phillips moved to approve a resolution to provide Free Breakfast for the K-4 students retroactive to August 1, 2003. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

**57-08 APPROVAL OF CHANGE ORDER – J.H. ERECTOR**

On the recommendation of the Local Supt., Rory Phillips moved to approve change order 01-029 for Schedule Extension in the amount of \$113,479.04 as submitted by Bovis Lend Lease (Appendix H). Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

**58-08 APPROVAL OF CHANGE ORDER – WEST END ELECTRIC**

On the recommendation of the Local Supt., Rory Phillips moved to approve change order 10-014 for Schedule Extension in the amount of \$116,375.47 as submitted by Bovis Lend Lease (Appendix I). Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

**59-08 APPROVAL OF RESOLUTION**

On the recommendation of the Local Supt., Fred Nelson moved to adopt a resolution authorizing the superintendent to use state term purchasing for part of the items in bid packages sixteen-A (BP-16A), seventeen-B (BP-17B), and twenty-three-H (BP-23H), for the new school construction project, using project funds. A purchase order for \$338,047.99 to Zimmerman School Equipment, Inc. will be issued per their quote number 2049 dated 2/19/2008. Matthew Miller seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

**60-08 APPROVAL OF RESOLUTION**

On the recommendation of the Local Supt., Matthew Miller moved to adopt a resolution authorizing the superintendent to use state term purchasing for items relevant to bid package seventeen-B (BP-17B), for computer furniture, for the new school construction project, using project funds. A purchase order for \$27,871.20 to KI, Inc. of Green Bay, Wisconsin through Zimmerman School Equipment, Inc. will be issued per their quote number 2056 dated 2/19/2008. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

**61-08 APPROVAL OF RESOLUTION**

On the recommendation of the Local Supt., Fred Nelson moved to adopt a resolution authorizing the superintendent to use state term purchasing for items relevant to bid package twenty-E (BP-20E), for administrative and teacher furniture, for the new school construction project, using project funds. A purchase order for \$316,799.30 to Continental Educational Environments will be issued per their quote dated 2/07/2008. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

**62-08 FIRST READING OF BOARD POLICY**

Fred Nelson moved to note the first reading of Board Policy DJB: Petty Cash and Change Funds. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

**63-08 EXECUTIVE SESSION**

Rory Phillips moved to adjourn to an executive session at 8:20 P.M. to discuss the employment of a public

employee. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

9:04 P.M. – The Board returned from executive session and the following members answered to roll call:-John Cowgill-present; Matthew Miller-present; Fred Nelson-present; Rory Phillips-present; Donna Cunningham-present.

**64-08 SET SPECIAL BOARD MEETING**

Fred Nelson moved to set Friday, February 22, 2008 at 7:30 A.M. as the date and time for a special board meeting.

Rory Phillips seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

**BOARD DISCUSSION**

The Board scheduled a Work Session for Board members for Friday, March 7, 2008 at Noon at the Wharf Restaurant.

**65-08 ADJOURNMENT**

Fred Nelson moved to adjourn to a special session on Friday, February 22, 2008 at 7:30 A.M. in the Board Room at the Central Office Building. Matthew Miller seconded the motion.

Roll Call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried, meeting adjourned.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer.

WHEELERSBURG LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION

SPECIAL MEETING

Held FRIDAY FEBRUARY 22, 2008

The Board of Education of the Wheelersburg Local School District met in a special session on Friday, February 22, 2008 at 7:30 A.M. in the Board Room at the Central Office Building.

**ROLL CALL**

The President called the meeting to order and the following members answered to roll call:-John Cowgill-absent; Matthew Miller-present; Fred Nelson-present; Rory Phillips-present; Donna Cunningham-present.

**66-08 EMPLOYMENT OF FOOTBALL COACH**

On the recommendation of the Local Supt., Fred Nelson moved to employ Robert Woodward as Varsity Football Coach effective for the 2008-2009, 2009-2010 and 2010-2011 school years with salary based on five (5) years of experience. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

**67-08 APPROVAL OF OSFC BUDGET AMENDMENT**

On the recommendation of the Local Supt., Fred Nelson moved to approve the OSFC (Ohio School Facilities Commission) Budget Amendment as submitted. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried.

**68-08 ADJOURNMENT**

Fred Nelson moved to adjourn to a work session on Friday, March 7, 2008 at Noon at the Wharf Restaurant. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Fred Nelson-yes; Rory Phillips-yes; Donna Cunningham-yes.

The President declared the motion carried, meeting adjourned.

\_\_\_\_\_ President;

\_\_\_\_\_ Treasurer.