

The Board of Education of the Wheelersburg Local School District met in a regular meeting on Monday, April 27, 2009 at 6:30 P.M. in the Board Room at the Central Office Building.

Prayer was offered by George Grice.

### **ROLL CALL**

The President called the meeting to order and the following members answered to roll call:-John Cowgill-absent; Matthew Miller-present; Rory Phillips-present; Fred Nelson-present; Donna Cunningham-present.

Mark Knapp, Superintendent, led the meeting in the Pledge of Allegiance.

### **SPECIAL ACKNOWLEDGEMENTS AND PRESENTATIONS**

Special recognition was given to the District Spelling Bee Winners, the Middle School Science Fair Winners and High School Mock Trial Competition Team Members.

### **BOARD COMMITTEES**

The Finance Committee met on Thursday, April 2, 2009 at 11:00 A.M at the Board of Education Building. The Personnel Committee met on Monday, March 30, 2009 at 5:00 P.M. at the Board of Education Building and the Athletics Committee met on Wednesday, April 1, 2009 at 6:30 A.M. at the Board of Education Building.

### **57-09 APPROVAL OF MINUTES**

Fred Nelson moved to approve the minutes of the March 23, 2009 regular board meeting as submitted. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

### **58-09 APPROVAL OF FINANCIAL REPORT**

Rory Phillips moved to approve the Monthly Financial Report for March 2009 as submitted (Appendix A). Matthew Miller seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

### **59-09 ACCEPTANCE OF DONATIONS**

On the recommendation of the Treasurer, Rory Phillips moved to accept the following donations as submitted (Appendix B). Matthew Miller seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

### **60-09 APPROVAL OF PURCHASE ORDERS**

On the recommendation of the Treasurer, Rory Phillips moved to approve a purchase order to Kiger & Kiger in the amount of \$11,084.75 to be paid from the General Fund. Matthew Miller seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

### **61-09 APPROVAL OF REVISED CERTIFICATE OF ESTIMATED RESOURCES**

On the recommendation of the Treasurer, Rory Phillips moved to approve a revised Certificate of Estimated Resources as submitted (Appendix C). Matthew Miller seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

### **62-09 APPROVAL OF AMENDED APPROPRIATIONS**

On the recommendation of the Treasurer, Rory Phillips moved to approve amended FY 2009 appropriations as submitted (Appendix D). Matthew Miller seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

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**63-09 APPROVAL OF TRANSFERS**

On the recommendation of the Treasurer, Rory Phillips moved to approve the following transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund	General-Instructional Set-aside	\$ 50,000.00
General Fund	Permanent Improvement	200,000.00

Matthew Miller seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

**BOARD DISCUSSION**

The Board discussed the following items:

1. The Revised Five-Year Financial Forecast
2. The FY 2008 Audit
3. The Food Service Program

**64-09 APPROVAL OF GRADUATION LIST**

On the recommendation of the Local Supt., Fred Nelson moved to approve the WHS 2009 Graduation List as submitted (Appendix E) pending students' completion of requirements for graduation.

Matthew Miller seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

**65-09 EMPLOYMENT OF SUBSTITUTE TEACHERS**

On the recommendation of the County Superintendent, the following have been nominated as substitute teachers for the 2008-2009 school year (Appendix F).

On the recommendation of the Local Supt., Matthew Miller moved that the Superintendent's nominations be accepted and that they be employed on an as needed basis and paid the Board adopted rate for days actually taught. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

**66-09 APPROVAL FOR BUS DRIVERS TO ATTEND ROAD-E-O**

On the recommendation of the Local Supt., Matthew Miller moved approval be given for district bus drivers to attend the annual Ohio School Bus Driver Safety Road-e-o. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

**67-09 ACCEPTANCE OF RESIGNATION**

Gayle L. Bays  
1438 Merrimac Ave (rear)  
Columbus, OH 43222

Dear Mr. Knapp and Board Members,

Please accept this letter as my resignation. I have moved to Columbus, Ohio. Thank you for the employment you have given me over the years.

Sincerely,  
S/Gayle L. Bays  
Effective April 1, 2009 GLB

On the recommendation of the Local Supt., Matthew Miller moved to accept the resignation of Gayle Bays, bus

driver, effective April 1, 2009. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **68-09 APPROVAL OF TEACHER/STAFF APPRECIATION WEEK OBSERVANCE**

On the recommendation of the Local Supt., Matthew Miller moved to observe the week of May 3-9, 2009 as Teacher/Staff Appreciation Week with staff recognition observed as follows:

Wednesday – May 6, 2009 Luncheon  
Elementary/Middle School/High School Staffs – Regular Lunch Hour  
Central Office, Custodians and Transportation – 11:30 Tiered Room

Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes. The President declared the motion carried.

#### **69-09 NON-RENEWAL OF TEACHER WITH LIMITED CONTRACT**

On the recommendation of the Local Supt., Matthew Miller moved to non-renew the limited contract of Mary Corbly-Martin (Appendix G). Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **70-09 NON-RENEWAL OF TEACHER WITH LIMITED CONTRACT**

On the recommendation of the Local Supt., Matthew Miller moved to non-renew the limited contract of Aimee Hall (Appendix H). Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **71-09 NON-RENEWAL OF TEACHER WITH LIMITED CONTRACT**

On the recommendation of the Local Supt., Matthew Miller moved to non-renew the limited contract of Amy Miller (Appendix I). Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **72-09 NON-RENEWAL OF TEACHER WITH LIMITED CONTRACT**

On the recommendation of the Local Supt., Matthew Miller moved to non-renew the limited contract of Megan Noble (Appendix J). Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **73-09 NON-RENEWAL OF TEACHER AIDE WITH LIMITED CONTRACTS**

On the recommendation of the Local Supt., Matthew Miller moved to non-renew the limited contracts of Denise Conrad (Appendix K). Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **74-09 NON-RENEWAL OF TEACHER AIDE WITH LIMITED CONTRACT**

On the recommendation of the Local Supt., Matthew Miller moved to non-renew the limited contract of Vikki Smith (Appendix L). Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **75-09 NON-RENEWAL OF TEACHER AIDE WITH LIMITED CONTRACTS**

On the recommendation of the Local Supt., Matthew Miller moved to non-renew the limited contracts of Laurie Willis (Appendix M). Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.  
The President declared the motion carried.

#### **76-09 NON-RENEWAL OF TEACHER AIDE WITH LIMITED CONTRACTS**

On the recommendation of the Local Supt., Matthew Miller moved to non-renew the limited contracts of Rebecca Berringer (Appendix N). Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.  
The President declared the motion carried.

#### **77-09 NON-RENEWAL OF TEACHER AIDE WITH LIMITED CONTRACT**

On the recommendation of the Local Supt., Matthew Miller moved to non-renew the limited contract of Debra Ward as Latchkey Aide (Appendix O). Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.  
The President declared the motion carried.

#### **78-09 NON-RENEWAL OF TEACHER AIDE WITH LIMITED CONTRACT**

On the recommendation of the Local Supt., Matthew Miller moved to non-renew the limited contract of Patricia Jackson as Latchkey Coordinator (Appendix P). Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.  
The President declared the motion carried.

#### **79-09 SET SALARIES OF TEACHERS WHOSE CONTRACTS DO NOT EXPIRE**

On the recommendation of the Local Supt., Matthew Miller moved to set the base salaries of teachers whose contracts do not expire in 2009 as listed for the school year 2009-2010 (Appendix Q). Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.  
The President declared the motion carried.

#### **80-09 RE-EMPLOY TEACHERS WHOSE LIMITED CONTRACTS EXPIRE IN 2009**

On the recommendation of the County Superintendent, the following have been nominated for reemployment whose limited contracts expire in 2009 as submitted (Appendix R).

On the recommendation of the Local Supt., Matthew Miller moved that the Superintendent's nominations be accepted and that the teachers be re-employed for the 2009-2010 school year. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.  
The President declared the motion carried.

#### **81-09 EMPLOYMENT OF TEACHERS ELIGIBLE FOR CONTINUING SERVICE STATUS**

On the recommendation of the County Superintendent, the following have been nominated as eligible for Continuing Service Status as submitted (Appendix S).

On the recommendation of the Local Supt., Matthew Miller moved that the Superintendent's nominations be accepted and that they be employed as listed for the 2009-2010 school year. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.  
The President declared the motion carried.

#### **82-09 EMPLOYMENT OF TEACHERS FOR SUPPLEMENTAL CONTRACTS FOR EXTENDED TIME**

On the recommendation of the Local Supt., Matthew Miller moved to employ the following (Appendix T) on supplemental contracts for extended time as listed effective for the 2009-2010 school year. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.  
The President declared the motion carried.

#### **83-09 SET SALARIES OF SUPPORT STAFF WHOSE CONTRACTS DO NOT EXPIRE IN 2009**

On the recommendation of the Local Supt., Matthew Miller moved the salaries for support staff personnel whose contracts do not expire in 2009 be set for the 2009-2010 school year as submitted (Appendix U). Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.  
The President declared the motion carried.

#### **84-09 RE-EMPLOY SUPPORT STAFF WHOSE CONTRACTS EXPIRE IN 2009**

On the recommendation of the Local Supt., Matthew Miller moved to re-employ the support staff

personnel whose contracts expire in 2009 for contracts, duties and salaries as submitted (Appendix V). Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **85-09 APPROVAL OF K-9 AGREEMENT**

On the recommendation of the Local Supt., Matthew Miller moved to approve a contractual agreement with K-9 Resources for safety services for the 2009-2010 school year. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **86-09 APPROVAL OF HIGH SCHOOL REGISTRATION GUIDES**

On the recommendation of the Local Supt., Matthew Miller moved to approve the High School Registration Guides for the 2009-2010 school year as submitted (Appendix W). Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **87-09 APPROVAL OF SERVICE AGREEMENT**

On the recommendation of the Local Supt., Matthew Miller moved to approve an agreement with Alltech for waste removal for the 2009-2010 school year as submitted. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **88-09 APPROVAL OF CONTRACT AGREEMENTS**

On the recommendation of the Local Supt., Matthew Miller moved the superintendent be authorized to enter into contractual agreements with the South Central Ohio Educational Service Center for educational services for the 2009-2010 school year. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **89-09 APPROVAL OF CONTRACT AGREEMENTS**

On the recommendation of the Local Supt., Matthew Miller moved the superintendent be authorized to enter into contractual agreements with the Scioto County Career Technical Center for educational programming for the 2009-2010 school year. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **90-09 EMPLOYMENT OF SUMMER INTERVENTION TEACHERS**

On the recommendation of the Local Supt., Matthew Miller moved to employ the following as Summer Intervention teachers as listed:

Theresa Mantell	Denise Conrad	Megan Ketter
Alicia Gambill	Christopher Pastor	Tana Beasley
William Stapleton	Melody Williams	Dawn Horsley

Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.

The President declared the motion carried.

#### **91-09 EMPLOYMENT OF SUBSTITUTE SUPPORT STAFF**

On the recommendation of the Local Supt., Matthew Miller moved to employ the following as substitute support staff personnel effective for the remainder of the 2008-2009 school year and be paid the Board adopted rate for hours worked:

<u>Bus Driver</u>	
Art Murphy	2529 Dogwood Ridge Road, Wheelersburg, OH
Daniel Fetty	4249 Oak Street, New Boston, OH

Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.  
The President declared the motion carried.

### **92-09 APPROVAL OF POSITION**

On the recommendation of the Local Supt., Fred Nelson moved the Board authorize the establishment of a Middle School Assistant Principal position and Salary Schedule. The position will include Athletic Director responsibilities for grades 5-8. The position will be a 204 day contract. (Appendix X), Matthew Miller seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.  
The President declared the motion carried.

### **93-09 APPROVAL TO ADVERTISE**

On the recommendation of the Local Supt., Matthew Miller moved to authorize the superintendent to advertise for food service proposals for the 2009-2010 school year. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.  
The President declared the motion carried.

### **94-09 ACCEPTANCE OF RESIGNATION**

April 16, 2009

Wheelersburg School Board

To Whom It May Concern:

I am writing this letter to inform you of my intention to retire at the end of this school year, June 1, 2009.

It has been a good experience for me to work for the Wheelersburg School System and I thank you for that.

Yours truly,  
S/Homer L. Artrip

On the recommendation of the Local Supt., Fred Nelson moved to accept the resignation of Homer Artrip, maintenance personnel, effective June 1, 2009. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.  
The President declared the motion carried.

### **95-09 CANCEL REGULAR MEETING AND RESCHEDULE SPECIAL BOARD MEETING**

Fred Nelson moved to cancel Monday, May 25, 2009 regular board meeting and schedule a special meeting on Tuesday, May 26, 2009. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.  
The President declared the motion carried.

### **96-09 EXECUTIVE SESSION**

Matthew Miller moved to adjourn to an executive session at 8:20 P.M. to discuss the employment of a public employee. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.  
The President declared the motion carried.

8:45 P.M. – The Board returned from executive session and the following members answered to roll call:-John Cowgill-absent; Matthew Miller-present; Rory Phillips-present; Fred Nelson-present; Donna Cunningham-present.

### **97-09 ADJOURNMENT**

Matthew Miller moved to adjourn to meet in a special board meeting on Tuesday, May 26, 2009 at 6:30 P.M. in the Board Room at the Central Office Building. Fred Nelson seconded the motion.

Roll Call:-John Cowgill-absent; Matthew Miller-yes; Rory Phillips-yes; Fred Nelson-yes; Donna Cunningham-yes.  
The President declared the motion carried, meeting adjourned.

\_\_\_\_\_ President;

\_\_\_\_\_ Treasurer.