

The Board of Education of the Wheelersburg Local School District met in a special meeting on Monday, February 7, 2011 at 7:00 A.M. at the Board of Education Office.

**ROLL CALL**

The President called the meeting to order and the following members answered to roll call:-John Cowgill-absent; Donna Cunningham-present; Rory Phillips-absent; Matthew Miller-present; Fred Nelson-present.

**22-11 APPROVAL OF RESOLUTION**

On the recommendation of the Local Supt., Matthew Miller moved to approve a resolution authorizing the lease-purchase financing of improvements to school facilities, including a site lease agreement and a lease agreement, and matters related thereto as submitted (Appendix A). Donna Cunningham seconded the motion.

Roll call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-absent; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

**23-11 APPROVAL OF 2010-2011 SCHOOL CALENDAR CHANGES**

On the recommendation of the Local Supt., Matthew Miller moved to approve the 2010-2011 school calendar changes as submitted (Appendix B). Donna Cunningham seconded the motion.

Roll call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-absent; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

**24-11 ADJOURNMENT**

Matthew Miller moved to adjourn to meet in a regular board meeting on Monday, February 28, 2011 at 5:00 P.M. in the Board Room at the Board of Education Building. Donna Cunningham seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-absent; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried, meeting adjourned.

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President;

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Treasurer.

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WHEELERSBURG LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION

REGULAR MEETING  
FEBRUARY 28, 2011

Held MONDAY

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The Board of Education of the Wheelersburg Local School District met in a regular meeting on Monday, February 28, 2011 at 5:00 P.M. at the Board of Education Office.

**ROLL CALL**

The President called the meeting to order and the following members answered to roll call:-John Cowgill-absent; Donna Cunningham-present; Rory Phillips-present; Matthew Miller-present; Fred Nelson-present.

Prayer was offered by George Grice

Mark Knapp, Superintendent, led the meeting in the Pledge of Allegiance.

**BOARD COMMITTEES**

On Monday February 7, 2011, Fred Nelson, Rory Phillips and Donna Cunningham attended a South Central Ohio ESC inservice for board members at the Scudder Building.

On Tuesday, February 22, 2011, Fred Nelson and Mark Knapp attended a Superintendent Evaluation Seminar in Columbus.

**25-11 APPROVAL OF MINUTES**

Matthew Miller moved to approve the minutes of the January 10, 2011 Organizational Meeting, January 10, 2011 Regular Board Meeting and the January 19, 2011 Special Work Session as submitted. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried, meeting adjourned.

### **26-11 APPROVAL OF MINUTES**

Rory Phillips moved to approve the minutes of the February 7, 2011 Special Meeting as submitted. Donna Cunningham seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-abstain; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried, meeting adjourned.

### **27-11 EXECUTIVE SESSION**

Rory Phillips moved to adjourn to an executive session at 5:38 P.M. to discuss the employment of a public employee. Matthew Miller seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

5:55 P.M. – The Board returned from executive session and the following members answered to roll call:- John Cowgill-absent; Donna Cunningham-present; Rory Phillips-present; Matthew Miller-present; Fred Nelson-present.

### **28-11 EMPLOYMENT OF SUBSTITUTE TEACHERS**

On the recommendation of the superintendent of the South Central Ohio Educational Service Center, the following teachers have been nominated as substitute teachers for the 2010-2011 school year (Appendix F).

On the recommendation of the Local Supt., Donna Cunningham moved that the Superintendent's nominations be accepted and that they be employed on an as needed basis and paid the Board adopted rate for days actually taught. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

### **29-11 APPROVAL OF 2011-2012 SCHOOL CALENDAR**

On the recommendation of the Local Supt., Donna Cunningham moved to approve the 2011-2012 School Calendar as submitted (Appendix G). Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

### **30-11 APPROVAL OF INTERDISTRICT OPEN ENROLLMENT**

On the recommendation of the Local Supt., Donna Cunningham moved to approve state wide Interdistrict Open Enrollment for the 2011-2012 school year. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

### **31-11 ACCEPTANCE OF RESIGNATION**

January 20, 2011

Dear Mr. Knapp,

This letter is to inform you of my intention to resign as the Project MORE Coordinator, and a Title I Teacher at the end of the 2010-2011 school year. Since my original retirement in 2007 I have had the pleasure of working in the Title I and HOSTS/MORE Programs. I would like to thank you and the Board of Education for giving me the opportunity to work not only with all these special children but also my wonderful volunteers.

My hope is that you will continue the Project MORE Program supported with Title I Funds. It has proven over the years to be a successful scientifically-based reading research program. As you know, Project MORE provides intensive intervention for students at risk for reading failure. Multi-year results have shown that Project MORE students with disabilities and students receiving traditional Title I services made statistically significant reading gains in comparison to control groups of like students. If you have any questions concerning this program I would love to talk with you about it.

Once again let me thank you for allowing me to return these past four year. I have truly enjoyed it.

Sincerely,

S/Pam Gill

**31-11 ACCEPTANCE OF RESIGNATION** (cont'd)

On the recommendation of the Local Supt., Donna Cunningham moved to accept the resignation of Pam Gill, Project MORE Coordinator and Title I teacher, effective for the 2011-2012 school year. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

**32-11 ACCEPTANCE OF RESIGNATION**

January 25, 2011

Dear Mr. Knapp,

The purpose of this letter is to inform you of my intent to retire from the position of Varsity Volleyball Coach. For the past twenty-three years, it has been a pleasure to work with hundreds of girls from the Wheelersburg community in order to develop not only the skills of the game, but also those needed to be successful in life.

I thoroughly enjoyed the opportunity to be a part of so many lives and am grateful for the support that has been granted to me over the years. Please accept my kind words as an insufficient token of my appreciation to both the Administration and the Board of Education.

I have been blessed to see our student-athletes grow and our program become a top contender in the Southern Ohio Conference. I am optimistic about the future of this program and will take pleasure in tracking their continued success.

Thank you,  
S/Carol A. Bialkowski

On the recommendation of the Local Supt., Donna Cunningham moved to accept the resignation of Carol Bialkowski, high school volleyball coach, effective for the 2011-2012 school year. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

**33-11 APPROVAL OF RESOLUTION**

On the recommendation of the Local Supt., Donna Cunningham moved to adopt a resolution stating that there are no employees holding a certificate who are qualified for the following position and that the position was advertised for qualified persons outside the district:

7<sup>th</sup> & 8<sup>th</sup> Grade Boy's Track Coach

Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes. The President declared the motion carried.

**34-11 APPROVAL OF RESOLUTION**

On the recommendation of the Local Supt., Donna Cunningham moved to adopt a resolution stating that there are no non-employees holding a certificate who are qualified for the following position and that the position was advertised for qualified persons outside the district:

7<sup>th</sup> & 8<sup>th</sup> Grade Boy's Track Coach

Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes. The President declared the motion carried.

**35-11 EMPLOYMENT OF SUPPLEMENTAL DUTY PERSONNEL**

On the recommendation of the Local Supt., Donna Cunningham moved to employ the following as supplemental duty personnel as listed and be paid the Board adopted rate for years of experience:

7 <sup>th</sup> & 8 <sup>th</sup> Grade Boy's Track Coach	Tom Kaskey	0 Yrs. Experience
7 <sup>th</sup> & 8 <sup>th</sup> Grade Girl's Track Coach	Kendra Massie	0 Yrs. Experience

Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes. The President declared the motion carried.

**36-11 EMPLOYMENT OF SUBSTITUTE SUPPORT STAFF PERSONNEL**

On the recommendation of the Local Supt., Donna Cunningham moved to employ the following as substitute personnel as listed effective for the 2010-2011 school year:

Clerical

Geraldine Smith                    6820 East Front Street, Portsmouth, OH  
(Available March 2, 2011)

Custodial

Aaron White                        2621 Brookhaven Drive, Wheelersburg, OH  
(Pending background check)

Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

**37-11 RATIFICATION OF REASSIGNMENT OF A CLASSIFIED EMPLOYEE**

On the recommendation of the Local Supt., Donna Cunningham moved to ratify and approve the reassignment of Melinda McCoy, effective February 23, 2011, for the remainder of the 2010-2011 school year, to instructional aide in the HOSTS/MORE Reading Intervention program, 184 seven (7) hour days, at step 8 of the aide salary schedule. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

**38-11 RATIFICATION OF REASSIGNMENT OF A CLASSIFIED EMPLOYEE**

On the recommendation of the Local Supt., Donna Cunningham moved to ratify and approve the reassignment of Rebecca Berringer, effective February 23, 2011, for the remainder of the 2010-2011 school year, to instructional aide assigned to a specific student, 184 seven (7) hour days, at step 2 of the aide salary schedule. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

**39-11 APPROVAL OF VOLUNTEERS**

On the recommendation of the Local Supt., Donna Cunningham moved to approve the following as volunteers for the 2010-2011 school year:

<u>H.S. Baseball</u>	<u>H.S. Boys &amp; Girls Track</u>	<u>H.S. Softball</u>	<u>H.S. Boys Tennis</u>
Tim Sutton	Todd Ruby	Rick Faulkner	Nik Roe
Matt Conn	John Riepenhoff		
Justin Clark	Rex Pyles		

Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

**40-11 APPROVAL TO ADVERTISE FOR A BUS**

On the recommendation of the Local Supt., Donna Cunningham moved that authorization be granted to advertise for a 2011 or newer, 72 passenger bus. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

**41-11 APPROVAL OF COMMUNITY USE OF SCHOOL FACILITIES FEE SCHEDULE**

On the recommendation of the Local Supt., Rory Phillips moved to approve the School Facilities Fee Schedule as submitted (Appendix H). Donna Cunningham seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

#### **42-11 APPROVAL OF VOLUNTEER**

On the recommendation of the Local Supt., Matthew Miller moved to approve the following as a volunteer for the 2010-2011 school year:

Varsity Boys Track - Glen Queen

Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

#### **43-11 ACCEPTANCE OF RESIGNATION**

February 28, 2011

Mr. Mark Knapp, Superintendent  
Wheelersburg Schools  
Wheelersburg, Ohio 45694

Dear Mr. Knapp,

As of the end of the current school year it is my intention to retire from employment in the Wheelersburg Local School District. It has been a wonderful experience to have worked with so many dedicated staff members, teachers and administrators.

I take with me many wonderful memories and I count it a privilege to have worked in such an outstanding school district.

Sincerely,  
S/Sally Arden Wood

On the recommendation of the Local Supt., Matthew Miller moved to accept the resignation of Sally Arden Wood, Special Education D.H. Teacher, effective for the 2011-2012 school year. Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

#### **44-11 ADDITION TO EMPLOYMENT OF SUBSTITUTE TEACHERS**

On the recommendation of the superintendent of the South Central Ohio Educational Service Center, the following teachers have been nominated as substitute teachers for the 2010-2011 school year (Appendix F).

On the recommendation of the Local Supt., Donna Cunningham moved that the Superintendent's nominations be accepted and that they be employed on an as needed basis and paid the Board adopted rate for days actually taught. Matthew Miller seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

#### **45-11 APPROVAL OF FINANCIAL REPORTS**

On the recommendation of the Treasurer, Rory Phillips moved to approve the Monthly Financial Report for January 2011 as submitted (Appendix A). Matthew Miller seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

#### **46-11 ACCEPTANCE OF DONATIONS**

On the recommendation of the Treasurer, Rory Phillips moved to accept the donations as submitted (Appendix B). Matthew Miller seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

#### **47-11 APPROVAL OF AMENDED CERTIFICATE OF ESTIMATED RESOURCES**

On the recommendation of the Treasurer, Rory Phillips moved to approve the Amended Certificate of Estimated Resources as submitted (Appendix C). Matthew Miller seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

**48-11 APPROVAL OF AMENDED FY 2011 APPROPRIATIONS**

On the recommendation of the Treasurer, Rory Phillips moved to approve the Amended FY 2011 Appropriations as submitted (Appendix D). Matthew Miller seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

**49-11 APPROVAL OF REVISED FIVE-YEAR FORECAST**

On the recommendation of the Treasurer, Donna Cunningham moved to approve the Revised Five-Year Forecast as submitted (Appendix E). Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

**50-11 APPROVAL OF PURCHASE ORDER**

On the recommendation of the Treasurer, Rory Phillips moved to approve a purchase order to Staples Advantage for copy paper in the amount of \$11,673.81 from the General Fund. Matthew Miller seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

**51-11 APPROVAL OF PURCHASE ORDER**

On the recommendation of the Treasurer, Rory Phillips moved to approve a purchase order to South Central ESC for \$6,000.00 from Title VI-B Fund for the Resident Educator Program (for three first-year teachers). Matthew Miller seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

**52-11 SECOND READING AND ADOPTION OF BOARD POLICY**

Matthew Miller moved to note the second reading and adoption of the following Board Policy:

File: DID Inventories (Fixed Assets)

Rory Phillips seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

**53-11 EXECUTIVE SESSION**

Rory Phillips moved to adjourn to an executive session at 6:18 P.M. to discuss the employment of a public employee. Donna Cunningham seconded the motion.

Roll Call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried.

7:36 P.M. – The Board returned from executive session and the following members answered to roll call:- John Cowgill-absent; Donna Cunningham-present; Rory Phillips-present; Matthew Miller-present; Fred Nelson-present.

**54-11 ADJOURNMENT**

Matthew Miller moved to adjourn to meet in a regular session on Monday, March 28, 2011 at 5:00 P.M. in the Board Room at the Central Office Building. Rory Phillips seconded the motion.

Roll call:-John Cowgill-absent; Donna Cunningham-yes; Rory Phillips-yes; Matthew Miller-yes; Fred Nelson-yes.

The President declared the motion carried, meeting adjourned.

\_\_\_\_\_  
President;

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Treasurer.