

RECORD OF PROCEEDINGS

Held 4<sup>th</sup> MONDAY

March 25, 2002

The Board of Education of the Wheelersburg Local School District met in a regular session on Monday, March 25, 2002 at 7:00 P.M. in the Board Room at the Central Office Building.

**ROLL CALL**

The President called the meeting to order and the following members answered to roll call:-John Cowgill-present; Matthew Miller-present; Fred Nelson-present; Donna Cunningham-present; Rory Phillips-present.

Prayer was offered by George Grice.

**53-02 APPROVAL OF MINUTES**

Matthew Miller moved to approve the minutes of the February 25, 2002 board meeting as submitted. Fred L. Nelson seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

**BOARD COMMITTEE REPORTS**

The Football Coach Interview Committee met March 2, 4, & 5, 2002 at the Board of Education Office.

**54-02 FINANCIAL REPORT**

Fred Nelson moved to approve the Monthly Financial Report for February 2002 as submitted (Appendix A). Donna Cunningham seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

**55-02 ACCEPTANCE OF DONATIONS**

On the recommendation of the Treasurer, Fred Nelson moved to accept the following donations as submitted (Appendix B).

Donna Cunningham seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

**56-02 APPROVAL OF AMENDED CERTIFICATE OF ESTIMATED RESOURCES**

On the recommendation of the Treasurer, Fred Nelson moved to approve an Amended Certificate of Estimated Resources as submitted (Appendix C). Donna Cunningham seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

**57-02 APPROVAL OF AMENDED APPROPRIATIONS**

On the recommendation of the Treasurer, Fred Nelson moved to approve the following Amended Appropriations:

General Fund	\$8,317,698.56
Special Revenue Funds Class	1,666,889.03
Capital Projects Funds Class	62,637.76
Enterprise Funds Class	403,900.00
Fiduciary Funds Class	22,500.00
Agency Funds Class	75,629.40
Total Appropriations	\$10,549,254.75

Donna Cunningham seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

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**58-02 RESOLUTION ACCEPTING AMOUNTS AND RATES**

On the recommendation of the Treasurer, Matthew Miller moved to approve the "Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor" as submitted (Appendix D). Rory Phillips seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

**59-02 APPROVAL OF TRANSFER OF FUNDS**

On the recommendation of the Treasurer, Fred Nelson moved that the supplemental salary of Jack Pellegrinon, Science Fair Coordinator, be transferred from the General Fund to the Elementary Public School Support Fund and be accepted as a donation in the amount of \$661.00 according to his request. Donna Cunningham seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

**60-02 APPROVAL OF CONTRACT**

On the recommendation of the Treasurer, Fred Nelson moved to approve a contract to purchase natural gas from Stand Energy Corporation. (Appendix E.) Matthew Miller seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

**61-02 EMPLOYMENT OF SUBSTITUTE TEACHERS**

The County Superintendent nominated the following as substitute teachers in the Wheelersburg Local School District for the 2001-2002 school year as submitted (Appendix F).

On the recommendation of the Local Supt., Donna Cunningham moved that the Superintendent's nominations be accepted and that they be employed to the terms of the nomination with salaries to be set at \$65.00 per day on the basis of days actually taught. Rory Phillips seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

**62-02 APPROVAL OF AGREEMENT**

On the recommendation of the Local Supt., Fred Nelson moved to approve the Cooperative Agreement Scioto County Work Experience Program (WEP) as submitted (Appendix G). Matthew Miller seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

**63-02 APPROVAL OF OPEN ENROLLMENT**

On the recommendation of the Local Supt., Donna Cunningham moved to approve state wide Interdistrict Open Enrollment for the 2002-2003 school year. John Cowgill seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

**64-02 APPROVAL OF SCHOOL CALENDAR**

On the recommendation of the Local Supt., Donna Cunningham moved to approve the 2002-2003 School Calendar as submitted (Appendix H). Matthew Miller seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

**65-02 EMPLOYMENT OF ADMINISTRATOR**

County Superintendent Darrin C. Jenkins recommended Amber Fannin be employed as Middle School Principal in the Wheelersburg Local School District.

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### **65-02 EMPLOYMENT OF ADMINISTRATOR** (Cont'd)

On the recommendation of the Local Supt., Donna Cunningham moved to employ Amber Fannin as Middle School Principal on a three (3) year contract, school years 2002-2003, 2003-2004, 2004-2005, with salary based on Step 1 of the Board adopted administrators salary schedule. Fred Nelson seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

### **66-02 EMPLOYMENT OF ADMINISTRATOR**

County Superintendent Darrin C. Jenkins recommended Jim Gill as Assistant High School Principal in the Wheelersburg Local School District.

On the recommendation of the Local Supt., John Cowgill moved to employ Jim Gill as Assistant High School Principal on a one (1) year contract, school year 2002-2003 with salary based on Step 5 of the Board adopted administrators salary schedule. Fred Nelson seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

### **67-02 EMPLOYMENT OF TECHNOLOGY DIRECTOR**

On the recommendation of the Local Supt., Donna Cunningham moved to employ Melissa Bibbey as Technology Director on a one (1) year contract, effective for the 2002-2003 school year with salary based on the Board adopted rate for twenty-five (25) years of experience. Matthew Miller seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

### **68-02 EMPLOYMENT OF TEACHER/FOOTBALL COACH**

County Superintendent Darrin C. Jenkins recommended Tony Lewis as a Teacher in the Wheelersburg Local School District.

On the recommendation of the Local Supt., Fred Nelson moved to employ Tony Lewis as a Teacher and Varsity Football Coach for a period of one (1) year, effective for the 2002-2003 school year with salary based on a Master's Degree and ten (10) years of experience. Certificate number and type Teachers Licenses 702246 – State of Indiana. This nomination is pending verification of certification. John Cowgill seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

### **69-02 EMPLOYMENT OF SUBSTITUTE LATCH KEY AIDE**

On the recommendation of the Local Supt., Donna Cunningham moved to employ Cassandra Persinger, 1604 Sixth Street, Portsmouth, OH 45662 (355-7907) as a substitute Latch Key Aide, effective for the remainder of the 2001-2002 school year and be paid the Board adopted rate for hours worked. John Cowgill seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

### **70-02 APPROVAL OF RESOLUTIONS**

On the recommendation of the Local Supt., John Cowgill moved to approve the following resolutions commending the 2001-2002 Boys Basketball Team and Coach Tom Barrick and Andrew Burlison, team member (Appendix I). Matthew Miller seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

### **71-02 APPROVAL OF RESOLUTION**

On the recommendation of the Local Supt., Fred Nelson moved to approve the following Resolution: Be it Resolved that the purchase of a 2001 Freightliner school bus at a cost of \$53,500.00 from Edwin H. Davis be approved on the basis of Ohio Revised Code Section 3313.46 (b)(2) as a single source provider of a used school bus.

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XXX Meeting

Held \_\_\_\_\_ THURSDAY

MONTH DATE YEAR

**71-02 APPROVAL OF RESOLUTION** (Cont'd)

John Cowgill seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

**72-02 APPROVAL OF RESIGNATION**

Dear Mr. Eaton,

Please consider this as my resignation from the position of Safe-Drug Free Coordinator for Wheelersburg, Bloom-Vernon, and New Boston school districts. My resignation will be effective on March 23, 2002.

I want to thank you for having had the opportunity to work in this position. My philosophy has always been, if I could help prevent one student in any of the three districts from using drugs, I would feel that I would have more than earned my salary.

It has been my pleasure to work with the administration and staff at Wheelersburg Local. Your employees are a dedicated group who are working together to help each student to be his/her best.

I wish each of you and your district the best.

Sincerely,  
S/Walter Stiverson

On the recommendation of the Local Supt., Donna Cunningham moved to accept the resignation of Walter Stiverson as Safe-Drug Free School Program Coordinator for Wheelersburg, Bloom-Vernon and New Boston School Districts, effective March 23, 2002. Fred Nelson seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

**73-02 ACCEPTANCE OF RESIGNATION**

Brenda Lester  
8 LinRuth Lane  
Wheelersburg, OH 45694  
March 13, 2002

Mr. John Eaton and Wheelersburg Board of Education  
P.O. Box 340  
Wheelersburg, OH 45694

To Whom It May Concern:

I plan to retire from my position as high school secretary and have this retirement to be effective on July 1, 2002.

I wish to thank the Wheelersburg Board of Education, the superintendent, and the building principals for the kindness and consideration shown to me while employed here in the Wheelersburg School System.

It has truly been a pleasure and a privilege to work with such a wonderful staff at Wheelersburg High School for the past twenty-five years.

Sincerely,  
S/Brenda Lester

On the recommendation of the Local Supt., John Cowgill moved to accept the resignation of Brenda Lester, High School Secretary, for the purpose of retirement, effective July 1, 2002. Matthew Miller seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

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**74-02 ACCEPTANCE OF RESIGNATION**

3/19/02

Dear Mr. Eaton,

Please consider this my letter of resignation from my position as Girls Basketball Coach at Wheelersburg High School. Thanks for the opportunity to work in the Wheelersburg System.

Sincerely,  
S/Jack Branon

P.S. This also includes my Social Studies teaching position effective at the end of the 2001-2002 school year.

On the recommendation of the Local Supt., John Cowgill moved to accept the resignation of Jack Branon, High School Teacher and Varsity Girls Basketball Coach, for the purpose of retirement, effective at the end of the 2001-2002 school year. Matthew Miller seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

**75-02 ACCEPTANCE OF RESIGNATION**

March 22, 2002

Wheelersburg Schools  
Center Street  
Wheelersburg, Ohio 45694

Dear Mr. Eaton:

Please accept this letter as my resignation at the end of this 2001-2002 school year. I have enjoyed working for and with Wheelersburg Schools this year and hope to return in the future. Thank you.

Sincerely,  
S/Deborah Page  
Title 1 Reading  
First Grade

On the recommendation of the Local Supt., Donna Cunningham moved to accept the resignation of Deborah Page, half-time teacher, effective August 19, 2002. Rory Phillips seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

**76-02 ADJUSTMENT OF SALARY – TONYA PORTER**

Notification has been received from the County Superintendent certifying that Tonya Porter has met the necessary requirements to place her on the salary schedule based on five years training.

On the recommendation of the Local Supt., Matthew Miller moved to adjust the salary of Tonya Porter for the 2001-2002 school year based on five years training (154.67 semester hours). Fred Nelson seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

**77-02 SET SALARIES OF ADMINISTRATORS**

Donna Cunningham moved to set the salaries of the administrators, whose contracts do not expire, for the 2002-2003 school year on the basis of training, degree, length of contract, and experience as listed (Appendix J). Fred Nelson seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

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## **78-02 FIRST READING OF BOARD POLICY**

Fred Nelson moved to note the first reading of Board Policy File: AGA Wheelersburg Hall of Fame Recognition for Accomplishment. Donna Cunningham seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

## **79-02 FIRST READING OF BOARD POLICY**

Donna Cunningham moved to note the first reading of Board Policy File: JN-E Head Start Waiver Guidelines. Matthew Miller seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

## **BOARD DISCUSSION**

The Board discussed the following items:

1. Board Goals and Objectives
2. Track Resurfacing Drainage Project
3. Realtor Flyer
4. Handicap Lift for the High School Stage
5. Parity Expenditures for 2002-2003
6. Board of Education Retreat
7. Status of Drug Free Schools

## **80-02 CHANGE DATE OF MEETING**

Matthew Miller moved to change the date of the regular scheduled April board meeting to Monday, April 29, 2002 at 7:00 P.M. in the Board Office at the Central Office Building and to set a special meeting for Monday, April 22, 2002 at 7:00 P.M. in the Board Office to discuss Board goals and objectives. Fred Nelson seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried.

## **81-02 ADJOURNMENT**

John Cowgill moved to adjourn to a special meeting on Monday, April 22, 2002 at 7:00 P.M. in the Board Room at the Central Office Building. Donna Cunningham seconded the motion.

Roll call:-John Cowgill-yes; Matthew Miller-yes; Fred Nelson-yes; Donna Cunningham-yes; Rory Phillips-yes.

The President declared the motion carried, meeting adjourned.

\_\_\_\_\_  
President;

\_\_\_\_\_  
Treasurer.